Annual Report of the Director, 1984/85

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Annual Report of the Director of the Legislative Library, Research and Information Services

1984/85

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Ontario

Office of
the Director

Legislative Library,
Research and
Information Services

Legislative Building
Queen's Park
Toronto, Ontario
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24 May 1985

The Honourable John M. Turner, M.P.P.
Speaker of the Legislative Assembly of Ontario
Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A2

Dear Mr. Speaker:

I have the honour to present the **Annual Report of the Director of the Legislative Library, Research and Information Services** for the year ended 31 March 1985.

This Report is submitted pursuant to Section 105 (a) of the **Standing Orders of the Legislative Assembly** dated August 1981.

Respectfully submitted,

R. Brian Land
Director

Legislative Library, Research and Information Services

Senior Staff, 1984/85

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Chief, Legislative Research Service	Cynthia M. Smith, B.A., M.A., B.L.S., M.L.S.*
	Linda M. Grayson, B.A., M.A., Ph.D.**
Head, Collections Development	Thora K. Clarkson, B.A., B.L.S.
Head, Technical Services and Systems	Pamela Stoksik, B.A., B.L.S.
Manager, Checklist and Catalogue Service	Linda L. Reid, B.A., B.L.S., M.L.S.

* Appointed 5 November 1984

** Resigned 26 October 1984

Senior Staff of the Legislative Library, Left to Right (Seated): Thora Clarkson, Mary Dickerson; (Standing): Linda Reid, Pat Hay, Cynthia Smith, Brian Land, Pamela Stoksik, Karen Wierucki.

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Historical Note

The Ontario Legislative Library is the lineal descendant of the parliamentary libraries of Upper Canada (1792-1841) and of the United Province of Canada (1841-1867). Since Confederation, it has been administered successively by the Speaker (1867-1921), by the Minister of Education (1921-1964), by the Provincial Secretary (1964-1972), and by the Minister of Government Services (1972-1976). On 1 April 1976, the Legislative Library became a branch of the Office of the Assembly under the authority of the Speaker. On 1 September 1978, a Director of Legislative Library, Research and Information Services was appointed.

The Goal of the Library

The goal of the Legislative Library is to provide information, reference and research services to meet the needs of the Members of the Legislative Assembly, their staff and senior officers of the Assembly. The Library strives to achieve this goal by selecting, acquiring, cataloguing and servicing the books, periodicals, newspapers, government publications, reports, microforms, press clippings, and other materials in order to enable MPPs to carry out their legislative responsibilities in the most effective and efficient manner.

Legislative Assembly of Ontario

Standing Order 105

August 1981

XVIII LIBRARY

Director's report

105.(a) The management of the Library, including regulation of admission, Library hours, and security and preservation of the collection, is the responsibility of the Director of Library Services, subject to such special orders as he may receive from the House, and the Director shall make an annual report to the House.

Catalogue

(b) A catalogue of the books belonging to the Library shall be kept and the reports thereon included in the Director's annual report.

Introduction

The 32nd Parliament of Ontario was dissolved on 25 March 1985 and a general election was called for 2 May. Thus, the **Annual Report** for the fiscal year ended 31 March 1985 provides an appropriate opportunity not only for a review of the activities of Legislative Library for the past year, but also for a look back over the developments in the Library during the four years of the 32nd Parliament which began on 21 April 1981.

Among the notable developments of the past four years are the following:

- A dramatic increase in the use of reference, research and press clipping services. A 1983 survey showed that 121 MPPs, or 96.8 per cent, had used one or more Library service in the preceding eleven months.

- Expansion of computer-based reference resources from four databases to fourteen.

- Introduction of new current awareness services including **Canadian Legislative News**, a selection of news wire stories from other provincial legislatures.

- Reorganization of the United States government publications collection and the map collection.

- Implementation of the Geac automated cataloguing support system including installation of an online catalogue.

- Generation and publication of the **Monthly Checklist** and **Annual Catalogue** of Ontario government publications through the Geac system.

These and other developments are reviewed in detail in this report.

Information and Reference Services

The Information and Reference Services section responds to requests for information and makes available books, periodicals and other materials to Members and other Library clientele. During the 32nd Parliament, its efforts were concentrated on increasing both the quality and quantity of information services available to MPPs and caucus staff. In reviewing activities over the past four years, several significant developments stand out.

- A dramatic increase in use of services in 1981/82 over the previous year provided an auspicious beginning: reference inquiries increased by 40.4 per cent, circulation by 72.9 per cent, interlibrary loans by 75.2 per cent, and computer-based searches by 111.7 per cent.

- Expansion of computer-based reference resources from four database systems to fourteen, including both bibliographic and graphic/numeric databases, thus ensuring MPPs and caucus staff of access to the broadest subject coverage available. The transition from a "dumb" typewriter terminal to an IBM PC for computer-based searches has resulted in more flexible, cost effective searches.

- Steady growth in the subject scope, volume, and usage of the Current Data File which has become a key reference source for Library staff and caucus researchers.

- Growth of the videotaping service, whereby the Library selectively tapes television programs relevant to issues raised in the Legislature, to 496 tapes by the end of March 1985.

- Steady growth in the number of requests for photocopies of articles listed in **Periodical Contents** and **Periodical Selections.**

- Preparation and publication of three important reference works by Information and Reference staff: **Select Committees of the**

Legislature of Ontario, 1867-1978; A Checklist of Reports, compiled by Eleanor Barnes and Danguole Juozapavicius, was issued in 1983; **Legislators and Legislatures of Ontario, 1792-1984,** compiled by Debra Forman, was published in 1984 as the Library's contribution to the Province's Bicentennial celebrations; and **Ontario Royal Commissions of Inquiry, 1979-1984; A Checklist of Reports,** compiled by Susan Waintman, was published in February 1985.

- Preparation of 58 bibliographies by reference staff between 1981 and 1985 on a wide range of topics relevant to the activities of the Legislature. In addition to being used by our staff and clients, these bibliographies were distributed to other Canadian legislative libraries.

- Use by 108 of 125 MPPs, or 86.4 per cent, of reference services during 1983 according to a survey.

During 1984/85, in anticipation of an Ontario general election and the possibility of a large number of new MPPs, considerable effort was given to assessing existing services, to planning new ways of providing services and to making primary clientele aware of the services available. After reviewing methods used by other legislative and special libraries, a decision was made to proceed with preparation of an audiovisual presentation to be used in orientation sessions with MPPs and their staff. The presentation is to be completed by April 1985.

Access to commercial databases for computer-based reference searches continued to expand with the addition of three new systems. VuText, developed by Knight-Ridder Newspapers, provides access to the AP wire service, 12 U.S. newspapers, including the **Wall Street Journal,** and several business and financial databases; Canadian Financial Database, produced by Info Globe, contains annual report information for 500 top Canadian companies including Crown corporations; and Lexis and Nexis databases from Mead Data Central provide access to U.S. newspapers and U.S. legal reports. The Telidon terminal was removed in December 1984 because of lack of use.

The Legislative Library continued to be a leader in the use of a microcomputer for commercial database searching. Bob Gardner, Librarian in charge of computer-based reference services, was much sought after by other libraries for advice on using the IBM PC for database searching. With permission of QL Systems, Information and Reference Services twice weekly downloaded a search of news from Canadian legislatures from the Newstext database. Portions of the search provided copy for the **Canadian Legislative News** prepared by the Press Clipping Service. Demonstrations of the Telichart database for caucus researchers resulted in an increased number of requests for searches of the CANSIM mini-base produced by Statistics Canada.

The Microcomputer Committee, established in 1982 by the Head of Technical Services and Systems and the Head of Information and Reference Services with representation from each section, continued to meet to discuss microcomputer applications. In February 1985, the Committee produced a draft policy for collection documentation and storage of microcomputer software. Information and Reference Services was also represented on the Catalogue Liaison Committee established in May 1984.

During the summer and fall, the Library's collection of Ontario Royal Commissions from 1867 to 1984 was loaned to Micromedia Limited, Toronto, for microfilming. In conjunction with this project, Susan Waintman, Assistant Head of Information and Reference Services, compiled a supplement to **Ontario Royal Commissions and Commissions of Inquiry, 1867-1978**, published by the Library in 1980. The supplement, which covers the years 1979-1984, was published in February 1985. Debra Forman, a reference librarian, worked from June to the end of September assembling biographical and other information for **Speakers of the Legislative Assembly of Ontario** subsequently published by the Legislative Research Service.

With the growth of the videotape collection and increased usage, it became necessary to develop an index to tapes to provide easier

access. Through use of the microcomputer, a listing of videotapes by subject, date, series, and tape number was developed in August. The listings are updated on a regular basis. The serials unit also developed a subject list of current periodicals to be used as a reference tool and as an aid for making decisions on acquisition and retention of periodicals.

Staff members were stimulated by the six-week working visit during November and December 1984 of Frances Cushing, a senior reference librarian with the Department of the Parliamentary Library, Canberra, Australia. Her visit provided an excellent opportunity for sharing of ideas and experiences about legislative libraries. In addition to noting the many similarities, discussions provoked ideas on both sides about how services might be changed and improved.

Press Clipping Service

The Press Clipping Service provides news clippings from 20 Ontario daily newspapers on more than 200 topics of interest to Members of the Legislature, their staff, caucus researchers and senior staff of the Office of the Assembly. Since 1981/82, the Service has steadily grown and evolved into a current, responsive information service.

Noteworthy developments over the past four years include:

- A major increase in the number of clippings distributed.
- The addition of selected Ontario newspapers to provide more comprehensive coverage of provincial affairs.
- Introduction of two new current awareness services, **Press Highlights** and **Canadian Legislative News.**

After a major increase in the number of clippings distributed (1.72 million in 1982/83), a careful monitoring and reassessment of subject definitions resulted in fewer but more relevant clippings being

distributed to a steadily increasing number of clients (average of 131 clients in 1981/82; 139 in 1984/85). During the past year, 1.42 million clippings were distributed. Further reassessment and redefinition of subject terms are planned for 1985/86.

Through streamlining of workflow and with the enthusiastic support of an experienced staff, the Press Clipping Service was able to broaden its coverage and services without an increase in complement. The addition of the **St. Catharines Standard** for news of the Niagara Peninsula and of **Le Droit** for French-language news has increased province-wide coverage of current issues. For a list of newspapers currently monitored and clipped, see Appendix N.

During 1984/85, two new current awareness services began. **Press Highlights**, a summary of press coverage of specific events of major interest first appeared in September 1984. Events covered included the federal election, the visit of Pope John Paul II, the Royal Visit, provincial by-elections, and the retirement announcement of Premier William Davis. **Canadian Legislative News**, a twice-weekly information service providing Members and researchers with news stories from other provincial legislatures, was developed and distributed during the 1984 fall Session. An evaluation of this service elicited a positive response, and with minor modifications it will be offered again during the next Session.

The Press Clipping Service continues to be the main source of information of material for the Library's Current Data File, having provided over 89,000 clippings in 1984/85.

Legislative Research Service

The Legislative Research Service provides research assistance to individual MPPs on request, to committees of the House at the request of their chairmen and to senior officers of the Legislative Assembly. As of 31 March 1985, there were twelve research officers whose subject specialties include law, political science, economics, environmental studies, urban planning, history, and sociology. Full use is made of the

subject expertise of the staff, all of whom work as generalists as well.

Highlights of the four-year period from 1981 to 1985, include:

- Relocation of the Service to the first floor of the North Wing of the Legislative Building.

- Extension of service to additional committees of the Legislative Assembly.

- Introduction of **Current Issue Papers** and **Research Reviews.**

- Publication by the Service of its first monograph, **Speakers of the Legislative Assembly of Ontario, 1867-1984.**

- Initiation of in-house discussions on the work of the Legislative Assembly.

During the 32nd Parliament, the number, type and complexity of issues dealt with by the Legislative Research Service has varied but the requests have continued to require considerable expertise to be handled satisfactorily. In 1981/82, when the Service moved to its present location on the first floor of the North Wing of the Legislative Building, a marked increase in use occurred. During that year, 488 requests were processed of which 277 or 56.8 per cent originated with MPPs, 199 or 40.8 per cent came from committees, and 12 or 2.5 per cent came from senior officers of the Assembly. In 1984/85, the number of requests was 466 of which 247 or 53 per cent were from individual members, 138 or 29.6 per cent were from committees, and 45 or 9.7 per cent were from senior officers of the Assembly. Although the overall number of recorded requests from all sources during 1984/85 declined slightly from 1981/82, the number of requests from individual MPPs and senior officers of the Legislative Assembly increased by 13 per cent over 1981/82. The overall decline is attributable to a diminished number of requests from committees which were not as active as formerly.

In 1984/85, research officers were attached on an ongoing basis to four standing committees: Public Accounts, Procedural Affairs, Social Development, and Members' Services; and to the Select Committee on the Ombudsman. In addition, research assistance was provided on an ad hoc basis at the request of the Chairman of the Standing Committee on Administration of Justice.

Research officers assigned to committees identify issues, gather and analyze information, prepare background papers, and draft reports to reflect the findings of the committee. The preparation of an annual report for a committee might require up to eight weeks of a research officer's time. The assignment of a research officer to a committee requires attendance at all its meetings and back-up officers are assigned and briefed on a continuing basis to enable them to be prepared in case of an emergency or to assist at peak work times. In 1984/85, research officers attended a total of 194 committee meetings.

Since 1979, the Research Service has provided continuous research support to the Public Accounts Committee. For the past two years Elizabeth Gardiner has served as Research Officer to this Committee (Chairmen: T. Patrick Reid and Murray Elston). She has prepared two annual reports, accompanied the committee out-of-province on official committee business, provided background information for hearings, speech material for conference presentation, documented proceedings of all meetings held abroad and provided background information for use by Committee members in other areas of activity such as estimates reviews, debates and press conferences.

In addition to his regular duties as a Research Officer, John Eichmanis has continued to serve the Standing Committee on Procedural Affairs, (Chairman: Richard Treleavan) most notably in its biannual reviews of agencies, boards and commissions of the Ontario Government. To date, he has been involved in the review of some 49 agencies. His responsibilities have included the preparation of background reports for each agency, as well as the drafting of Committee recommendations

and final reports. Some of the more notable agencies reviewed by the Committee include: The Ontario Labour Relations Board, the Ontario Place Corporation, the Art Gallery of Ontario, the Law Society of Upper Canada, the IDEA Corporation and the Liquor Licence Board of Ontario.

Since December of 1983, Jerry Richmond, Research Officer, has provided research support to the Social Development Committee (Chairmen: Alan Robinson and George Kerr). Together with Robert Gardner, Assistant Chief of the Legislative Research Service, he prepared a Summary of Recommendations for the Committee on Bill 77 (Child and Family Services Act, 1984). These two research officers also helped draft the Committee's Recommendations on the Day Nurseries Act which were forwarded to the Ministry of Community and Social Services on 7 February 1985.

The Members Services Committee (Chairman: Jack Johnson) has also been served by research officers. The present Research Officer on the Committee is Kathleen Finlay, who, during the past year, gathered, analysed and summarized information on a number of areas of relevance to the Committee.

Merike Madisso served as a Research Officer on the Select Committee for the Ombudsman (Chairman: Robert Runciman). She prepared background papers and oral briefings for members and for the counsel to the Committee as well as sections of the Committee's twelfth report.

Two research officers, Peggy Mooney and Albert Nigro, served on the Standing Committee on the Administration of Justice (Chairman: Al Kolyn) and provided information on Loan and Trust Companies. The research officers prepared background material, presented oral briefs and wrote the Committee report entitled **Report on the White Paper on Loan and Trust Companies.**

In addition to its regular work of preparing reports for MPPs and committees, the Legislative Research Service publishes reports on

current issues of general interest to MPPs. These analytical reports, called **Current Issue Papers,** are supplemented by short studies called **Research Reviews.** The first **Current Issue Paper** was produced in 1981. Since then, 28 have been published and eleven more are being prepared. These papers range from fifteen to twenty-five pages in length, include footnotes and bibliographies and cover a variety of timely topics of relevance to provincial legislators, as they draw upon the subject expertise of the research officers who produce them. Subjects covered range from those of social concern, for example, **Daycare in Ontario, Group Plans for the Medically Handicapped in Ontario, Severely Handicapped Newborns and their Right to Treatment, The Mental Health Act - An Explanation and Analysis;** to those of business and economics, for example, **Mandatory Retirement - An Assessment, Foreign Ownership and Employment in Ontario, Deregulation, Rent Review in Ontario;** to issues in the environment, for example, **Acid Rain, Forestry in Ontario, Ontario's Sports Fishery;** to information about the political process, for example, **Party Discipline and Legislative Voting** and **The Redistribution of Electoral Districts in Ontario.**

Research Reviews are shorter papers accompanied by relevant press clippings and the range of topics covered is similar to that of **Current Issue Papers.** Since their inception in 1982, eighteen **Research Reviews** have been prepared. Titles include: **Farm Bankruptcy in Ontario, Government Advertising, Polychlorinated Biphenyls (PCBs)** and **When Do Ontario Acts Come Into Force?** Both **Current Issue Papers** and **Research Reviews** are available to MPPs on request. During 1981/82, there were 609 requests for these reports. In 1984/85, there where 677 requests for **Current Issue Papers** and 259 for **Research Reviews** for a total of 936, an increase of 54 per cent over the four-year period. It would seem that the steady growth in demand of **Current Issue Papers** and **Research Reviews** attests to their relevance, timeliness and usefulness to legislators.

In March of 1985, the Research Service produced its first monograph, **Speakers of the Legislative Assembly of Ontario, 1867-1984,** written by

Kathleen Finlay, Research Officer, with research assistance provided by Debra Forman, Librarian, Information and Reference Services and, in her absence, Mary Fisher, Librarian, Information and Reference Services. This 134-page book includes biographical studies and portraits of the thirty-one Speakers of the Legislative Assembly of Ontario who have served since Confederation, and will be of particular interest and use to MPPs, political scientists and historians.

During the past year, the Legislative Research Service again sponsored in-house discussions on the work of the Legislative Assembly. Initiated in September 1983 by Linda Grayson, then Chief of the Research Service, these discussions are held at intervals of approximately six to eight weeks and are open to all members of the Legislative Library as part of staff development. The speakers for 1984/85 were: John Cruickshank, **The Globe and Mail,** Legislative Assembly Press Gallery (April 1984); Arthur N. Stone, Q.C., Senior Legislative Counsel, Ministry of the Attorney General (May 1984); Smirle Forsyth, Assistant Clerk of the Legislative Assembly (June 1984); Gordon H. Aiken, Q.C., Chairman, Commission on Election Contributions and Expenses (October 1984); Michael Zacks, Director of Legal Services, Office of the Ombudsman (October 1984); The Hon. John M. Turner, M.P.P., Speaker of the Legislative Assembly of Ontario (December 1984); Bruce Wark, CBC-Radio, Legislative Assembly Press Gallery (February 1985); and Warren R. Bailie, Chief Election Officer of Ontario (March 1985). Arrangements for these speakers were made by Philip Kaye, Research Officer.

Linda Grayson, who had served as Chief of the Legislative Research Service since June 1981, resigned in October 1984 and was succeeded by Cynthia Smith, formerly Director of Placement and Assistant to the Dean of the Faculty of Library and Information Science, University of Toronto.

Collections Development

The Collections Development section selects books, reports, serials and other materials to meet the information and research needs of the

Library's clientele, monitors collection use, develops and revises selection and retention policies and systematically withdraws materials no longer required.

Looking back over the past four years, there have been several significant developments in the management of the Library's collections. These include:

- Reorganization of the collection of United States federal government publications. This has involved both the build-up of serials and monographs and the withdrawal of materials no longer required.

- Receipt free of charge of all official publications of the Province of Quebec designated as depository items. This reciprocal arrangement with Quebec, plus the addition of French-language newspapers published in Ontario and French-language periodicals and indexes, has strengthened the collection for francophone users.

- Updating and strengthening of the reference collection.

- Reorganization and updating of the map collection.

- Construction of a security enclosure in the stacks for rare books and older, scarcer materials. A conservation program of repair and rebinding of valuable materials has also been initiated.

During 1984/85, law and social policy were areas of significant collection building. Even as recently as ten years ago, law texts and treatises with a Canadian perspective were comparatively few in number, but in the past two years a wealth of material has come off the presses of the law publishers in this country. To assist in assembling a strong collection of Canadian law materials, a joint Collections/Reference/Research committee was formed in the Fall of 1984 to review selection policies and potential acquisitions. Several new Canadian services or treatises were added on subjects of legislative

interest such as family law, young offenders, and offences against the person.

New to the Library are the investment newsletters published by Canada's leading securities houses, and the small collection of audio-cassettes, mainly with self-development themes. These cassettes should be especially useful to Members who spend considerable time driving to and from their constituencies.

The Library collection was again augmented by gifts of government reports and books. Although donations were not on the scale of the previous year, more than 7,000 items were received and one third of these were retained. A large number of books and reports was passed on to the Library by the Office of the Premier. An important donation was the transcripts and exhibits of the Ontario Royal Commission of Inquiry into Certain Deaths at the Hospital for Sick Children, a gift from the Commissioner, the Hon. Mr. Justice Samuel Grange. As in other years, there were welcome donations from the research offices of the opposition parties, and individual Members were also generous to the Library.

The staff of Collections Development continue to scan the catalogues of antiquarian book-dealers for Ontario local histories. Often compiled in celebration of some local event or anniversary, these histories can provide a mine of information not easily found elsewhere. Generally speaking, few copies exist and they are much sought after by libraries that maintain this kind of collection.

During the year, efforts were made to widen the base from which publications are selected. As a result, Collections Development now receives notices of research published by a number of American and British institutes specializing in various aspects of public policy. The Library also entered into a book approval agreement with its chief vendor, Coutts Library Services. A detailed profile of topics of particular interest to Ontario legislators has been filed with Coutts, which watches the publishing market for books that match our needs.

The scheme is designed to speed the arrival of books, and a book return option protects the Library from acquiring books that prove on examination to have only marginal relevance to our needs.

The rationalization of the U.S. government publications, started in 1983/84, occupied many hours of staff time during the past year. In July, the collection was physically reorganized for easier use. The joint Collections/Reference selection committee, formed the previous year, met several times to finalize the selection of serials and also of publications of the most recent U.S. censuses which are now becoming available.

Toronto-area libraries continued to benefit from the Legislative Library's deselection program. The focus in 1984/85 was again on U.S. government publications, periodicals, and maps no longer relevant to the information needs of our clientele. Decisions of selected U.S. tribunals were withdrawn and sent to York University Law Library, and 700 volumes weeded from the U.S. Department of Defense and the Veterans' Administration found a more appropriate home at the Canadian Forces Staff College in Downsview. Among withdrawn materials sent to the Metropolitan Toronto Library were 335 volumes of older bound periodicals. Maps no longer required were given to the Archives of Ontario and the University of Toronto Map Library.

The reference collection was updated during the year with student assistance. Serials projects continue to absorb much staff time. In August, responsibility for the Periodicals Holdings List, handled by Collections Development for several years, was transferred to the serials unit of Information and Reference Services. Collections staff continue to contribute retention and withdrawal decisions to the list. When completed, the list will provide a complete record of the Library's periodical holdings.

Selection and retention policy statements were approved for the map

and rare book collections. The completion and revision of a Collections Policy Statement for the entire collection is progressing gradually. A chart format based on definitions developed by the American Library Association has been adopted for ease of consultation and to allow comparison with other legislative libraries.

Since September 1984, **Selected New Titles** has been expanded to include government publications, those titles being suggested by a member of the Reference staff. Published monthly, this service is distributed to more than 300 clients.

The physical management of the collection is an ongoing concern. More than 300 volumes were rebound or restored by the Library's external craft binder, including some fine examples of travel and exploration in North America. A seven-volume set of the **Mirror Of Parliament** was handsomely rebound. These volumes constitute the record of debates in the Legislature of the Province of Canada from the first session of the first Parliament in 1841 to the third session of the sixth Parliament in 1860.

The rare book shelves of the Library are beginning to show the results of the conservation efforts of the past two years. Among works rebound by our commercial binders were 42 volumes reporting English state trials held between 1163 and 1858, a scarce and valuable set. In-house repair of books and maps was continued by a Collections Technician trained at the Archives of Ontario. Some 50 items were repaired or put into protective cases.

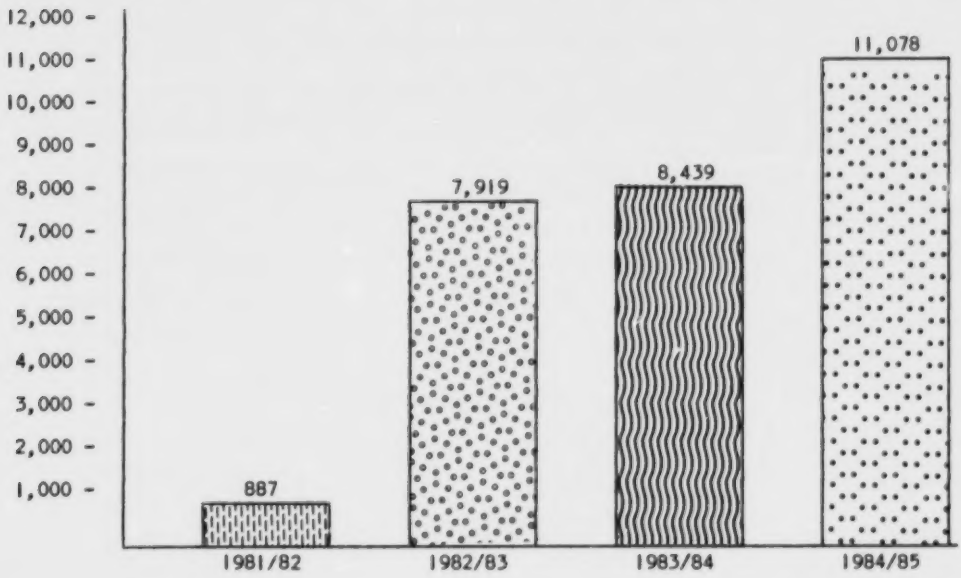
Collections Development is responsible for the displays at the entrance to the Library. The year 1984 was one of celebration in Ontario and two of the displays reflected this. One commemorated the Bicentennial of the arrival of the United Empire Loyalists in what is now Ontario, and the other celebrated the Sesquicentennial of the City of Toronto.

Chart 1

Percentage of Expenditure on Library Materials by Type, 1984/85

Chart 2

Number of Titles of Government Publications Catalogued, 1981/82 - 1984/85



Technical Services and Systems

The Technical Services and Systems section is concerned with the acquisition, bibliographic control and processing of materials added to the collection, as well as the development and maintenance of the Library's Automated Support System. The period from 1981 to 1985 has been one of sustained growth and development. Significant occurrences in the past four years include the following:

- Development of a cataloguing program to provide bibliographic access to the Library's collection of government publications.

- Implementation of an automated support system to maintain the expanded cataloguing program. (For a chronology, see Appendix C)

- Closing of the Library's card catalogue in November 1981.

- Development, with the aid of the Finance Office of the Legislative Assembly, of a program to track current commitments and disbursements against the Library's book budget.

- Development of programs to generate the **Monthly Checklist** and **Annual Catalogue** of Ontario government publications through the Geac cataloguing support system.

- Introduction of microcomputers into workflows to expedite procedures and the maintenance of large files and manuals.

- Physical relocation of the Technical Services and Systems Section to 180 Bloor Street West in September 1981.

The final quarter of 1981/82 marked the beginning of a period of tremendous change which continued unabated for the next three years. As a result, staff in Technical Services and Systems were required to adjust to a constantly shifting learning curve over this time period. A comparison of primary indicators for fiscal years 1981/82 and 1984/85

shows a gross increase of 7 per cent in acquisitions activity and of 289 per cent in cataloguing output. During 1984/85, the overall system development cycle stabilized. The major changes in policy and procedure necessitated by automation of the cataloguing process and installation of an online catalogue were accomplished. Refinement of the online catalogue and the cataloguing module through the introduction of Boolean searching capability and the implementation of authority control were the primary objectives. During the past year, Technical Services has been working closely with Geac personnel in these two areas and has operated as a Beta site to test Boolean and certain aspects of the authority control module.

The use of microcomputers in Technical Services and Systems expanded during the past year. Administrative applications include compilation of statistics, preparation of the section's budget and maintenance of large and complex manuals. The software programs used primarily are WordStar, DBASE III and MultiPlan. In addition to administrative applications, microcomputers are used extensively in the acquisitions process for maintenance of the current serials subscription list and lists of legislative materials received, and for generation of claim letters and tracking government publications on order.

In May 1984, the Catalogue Liaison Committee was established by the Head of Information and Reference Services and the Head of Technical Services and Systems to facilitate communication among the various sections of the Library with respect to the Library's catalogue. The Committee has representatives from each section of the Library and its mandate is to advise on issues such as cataloguing priorities, subject analysis and special cataloguing requirements.

In August 1984, the Technical Services and Systems office area was physically reorganized to make more efficient use of existing space and to reassign seating allocation for more effective use of available natural lighting. Technical Services staff enthusiastically participated in the reorganization and made it a smooth process.

The principal statistical indicators of productivity, particularly those for cataloguing, again showed significant increases for 1984/85. The number of titles catalogued rose by more than 30 per cent overall.

Checklist and Catalogue Service

The Checklist and Catalogue Service is responsible for cataloguing all Ontario government publications issued by ministries and other bodies designated as Schedule 1 agencies in the **Ontario Manual of Administration.** This information is disseminated to the public through checklists and catalogues published by the Ministry of Government Services and by Cataloguing-in-Publication data.

Significant developments during the past four years include:

- A move of physical quarters to 180 Bloor Street West.
- Automation of production of the **Monthly Checklist** and **Annual Catalogue** of Ontario government publications.
- Institution of a Cataloguing-in-Publication (CIP) program for Ontario government publications.

In 1981, the Checklist and Catalogue Service was located at 880 Bay Street, adjacent to the Publications Services of the Ministry of Government Services to which it had been attached administratively before becoming a part of the Legislative Library on 1 April 1980. The problems relating to the division of responsibilities between these two units were not finally resolved until September 1981 when the Checklist moved to 180 Bloor Street West and new procedures were established. In its new location, next to the Technical Services and Systems section, the Checklist and Catalogue Service became integrated into the operations of the Legislative Library.

Since the Legislative Library is a full depository library for Ontario government publications, the Checklist and Catalogue Service made plans to share cataloguing data for new items added to the Library's collection. This was accomplished by automating production of the two publications compiled and edited by the Checklist and Catalogue Service. Design modifications were made to the Geac system to allow the Checklist staff to enter cataloguing data directly into the Library's Geac 6000 computer and programs were written to generate tapes for automated typesetting of the **Monthly Checklist** and **Annual Catalogue.**

Automation made possible enhancements to the Checklist and Catalogue Service's two publications: the **Monthly Checklist/Liste mensuelle** and the **Annual Catalogue** of Ontario government publications. Index citations in these publications now refer to item numbers instead of to page numbers thereby providing more precise access. In January 1984, a separate section was added to the **Monthly Checklist** for French-language materials and, starting in January 1985, a French subject index was incorporated in each issue. French subject terms have been added to the records for French materials received in 1984 so that the 1984 **Annual Catalogue** will be fully bilingual.

A Cataloguing-in-Publication (CIP) program began as a pilot project in March 1982. During the past year it has been made available to any Ontario government ministry or agency prepared to participate. Ministries and agencies wishing CIP data submit the initial pages of their manuscript along with an information sheet about it prior to publication. The Checklist and Catalogue Service produces a cataloguing record based on this preliminary data and has it verified by the National Library under whose auspices the program is administered. The publishing ministry or agency then receives a cataloguing data slip to print on the verso of the title page of the document and the National Library adds the record to its databases and bibliographic listings. The Manager of the Checklist

and Catalogue Service has promoted the program by letters to Communications Directors and through personal approaches to Publications Co-ordinators. The CIP program has expanded over the past year both in the number of participants and in the number of items catalogued.

The Checklist and Catalogue Service continues to work in close co-operation with Publications Services of the Ministry of Government Services, the publisher and distributor of the **Monthly Checklist** and **Annual Catalogue.** As well as compiling and editing the publications, the section arranges for selected Ontario government documents to be microfiched and administers the international standard number programs (ISBN/ISSN) for Ontario government publications. The work of the Checklist and Catalogue Service greatly facilitates public access to Ontario government publications. The introduction of automated systems has made this access more extensive, more precise and more timely.

Ontario Government Libraries' Council

Some members of the Library staff were again actively involved in the work of the Ontario Government Libraries' Council, the organization that brings together representatives from more than sixty libraries to discuss matters of mutual interest and concern. Brian Land, Director of the Legislative Library, served as Chairman of the Council for 1984/85. Linda Reid, Manager of the Checklist and Catalogue Service, was a Director and Acting Secretary. Mary Dickerson, Head of Information and Reference Services, was a member of the Council's Public Relations Committee.

Brian Land, assisted by Patricia Hay, Executive Coordinator, Legislative Library, conducted a statistical survey for the Council of Ontario government libraries for the 1983/84 fiscal year. The purpose of the survey was to determine the nature and extent of existing library resources, both human and physical, as part of the Council's examination of the role of libraries and information centres in the government of Ontario. Fifty-eight libraries were surveyed of which 48

(82.8 per cent) responded.

Holdings of print materials, microforms and audio-visual materials among the 48 libraries reporting was as follows:

- 1.1 million catalogued books
- 21,900 serials (periodicals, newspapers, etc.)
- 672,000 microforms (microfilm, microfiche, etc.)
- 59,000 audio-visual materials (films, slide sets, sound recordings, video, etc.)
- 143,000 other non-book materials.

Total library operating expenditures were $9.6 million of which $6.4 million was spent on wages and salaries (including employee benefits), and $2.1 million was spent on acquisition of library materials. Library personnel consisted of 68 professional librarians, 40 other professionals (e.g., research officers, managers), 130 library technicians, and 54 other support staff for a total of 292. The Council survey will be repeated for the 1984/85 fiscal year.

During the year, the Council published **Computer Applications in Ontario Government Libraries**, a collection of papers edited by Brian Morrison of the Ministry of Labour Library. Included in the collection was a paper on "Installing an Online Catalogue at the Legislative Library", written by Pamela Stoksik, Head of Technical Services and Systems, and Lynn Morgan, Systems Librarian, Technical Services and Systems.

Association of Parliamentary Librarians in Canada

The Association of Parliamentary Librarians in Canada/L'Association des bibliothécaires parlementaires au Canada (APLIC/ABPAC)

held two meetings during the year. The annual meeting of the Association, whose purpose is to improve and promote parliamentary library service in Canada, took place in Toronto on 5 June 1984, and the biennial conference was held in Fredericton, N. B., 9-11 October 1984. The Fredericton conference marked the completion by Brian Land of his two-year term as President of APLIC/ABPAC. During his tenure as President, he inaugurated and edited the **APLIC Bulletin ABPAC**, a twice yearly bilingual newsletter, conducted the first annual statistical survey of Canadian parliamentary libraries, and with the concurrence of Erik J. Spicer, Parliamentary Librarian, arranged for the Library of Parliament, Ottawa, to accept responsibility for maintaining the archives of the Association.

The officers of the Association for the two-year period 1984-1986 are: President, Marian Powell, Legislative Librarian of Saskatchewan; Vice-President, Joyce Irvine, Legislative Librarian of Manitoba; Secretary, Richard Paré, Associate Parliamentary Librarian, Library of Parliament; Past President, Brian Land, Director, Legislative Library.

Director's Visit to Australia and New Zealand

With the permission of the Speaker and approval of the Board of Internal Economy, Brian Land, Director of the Legislative Library, visited Australia and New Zealand from 24 June to 12 July 1984. His visit followed an invitation extended to him in his capacity as President of the Association of Parliamentary Librarians in Canada by Dr. Russell L. D. Cope, Parliamentary Librarian of New South Wales, Sydney, and President of the Association of Parliamentary Librarians of Australasia, to participate in the latter association's seventh biennial conference in Brisbane, Queensland, 29 June - 2 July. The invitation from Dr. Cope was augmented by a similar request to Mr. Speaker Turner from the Hon. John Warner, Speaker of the Legislative Assembly of Queensland, that Mr. Land be permitted to attend the Brisbane Conference. Invitations were also received from Hillas de S. C. MacLean, Parliamentary Librarian, Department of the Parliamentary Library,

Canberra, A.C.T., who visited the Ontario Legislative Library in July 1983, and from D. Ian Matheson, Chief Librarian, General Assembly Library, Wellington, N. Z., who visited the Ontario Legislative Library in September 1982, to pay visits to their respective libraries and to address their staffs on developments in Canadian parliamentary libraries.

The Brisbane Conference featured a demonstration of computerized information retrieval systems. The Queensland Parliamentary Library demonstrated its application of PARL-AIRS, a thesaurus adapted from the POLIS system developed by the House of Commons, London. The Commonwealth Parliamentary Library demonstrated its Parliamentary Database System which accesses Hansard, Journals, Votes and Proceedings, Standing Orders, and Parliamentary Practice for both the Senate and House of Representatives.

Other sessions of the Brisbane Conference dealt with a number of issues familiar to a Canadian parliamentary librarian including freedom of information, electronic mail, the private member as a communicator, collection evaluation and development, access to parliamentary and government publications, and the changing socio-cultural background of parliamentary representatives and its impact on library services.

Mr. Land also visited the Parliamentary Library in Canberra, where he was the guest of the Australian Parliament. During his visit to Canberra, Hillas MacLean, Commonwealth Parliamentary Librarian, held a reception in his honour in Parliament House. Among those attending were His Excellency, the Rt. Hon. Edward Schreyer, Canadian High Commissioner to Australia; Sir Harold White, retired National Librarian and Commonwealth Librarian; A. Leslie Moore, also a retired Commonwealth Parliamentary Librarian; John Brudenall, Deputy Parliamentary Library, and other senior officers of the Library.

While in Australia, Mr. Land also took the opportunity to visit the Parliamentary Library of Queensland, Brisbane, and the Parliamentary

Library of New South Wales, Sydney, both of which occupy modern and attractive quarters in new multi-storied parliament buildings. He also visited the Parliamentary Library of Victoria, Melbourne, located in the State Parliament Building, built in 1851, which was being renovated.

Mr. Land concluded his trip with a visit to the General Assembly Library in Wellington which was undergoing a general review of its organization and structure. The visit to Australia and New Zealand provided him with an excellent opportunity to meet and talk with his Australasian colleagues about matters of mutual interest and concern, to exchange information and to visit five parliamentary libraries. Everywhere he visited, he was received with the utmost courtesy and would like to acknowledge, in particular, the warm hospitality of Hillas MacLean, Commonwealth Parliamentary Librarian; Dr. Russell Cope, Parliamentary Librarian of New South Wales; Nick Bannenberg, Parliamentary Librarian of Queensland; Josephine McGovern, Parliamentary Librarian of Victoria; and Ian Matheson, Chief Librarian of the General Assembly of New Zealand.

Organization and Staffing

For administrative purposes, the Director of the Legislative Library, Research and Information Services reports to the Speaker of the Legislative Assembly. (See Appendix A) The annual estimates for the Legislative Library are submitted in the first instance to the Board of Internal Economy. Subsequently the estimates are presented to the Standing Committee on General Government for review and approval.

An organization chart for the Legislative Library is provided in Appendix B and a staff roster appears in Appendix M. As of 31 March 1985, the full-time complement totalled 80, distributed as follows: Office of the Director - 5; Information and Reference Services - 22; Press Clipping Service - 10; Legislative Research Service - 16; Collections Development - 4; Technical Services and Systems - 19; Checklist and Catalogue Service - 4. In addition, there were 7 unclassified contract positions (6 of which were part-time), 8 part-time student positions and 9 summer student positions.

Staff Activities

Members of the Legislative Library staff continued to be active in the work of library-related organizations. Brian Land, Director, served as Chairman of the Ontario Government Libraries' Council and completed a two-year term as President of the Association of Parliamentary Librarians in Canada (APLIC), and as Editor of the **APLIC Bulletin ABPAC**, the Association's newsletter. He continued as Chairman of the Resource Network Committee of the National Library Advisory Board, as the Canadian Library Association's voting member on the Book and Periodical Development Council and as a member of the editorial board of **Focus**, the journal of the Ontario Library Association. He addressed graduate students at the Faculty of Library and Information Science of the University of Toronto on "Access to Government Information in Canada" on 16 November 1984 and 11 March 1985. Pat Hay, Executive Coordinator, again coordinated Red Cross Blood Donor Clinics for Office of the Assembly employees and caucus employees.

Mary Dickerson, Head of Information and Reference Services was appointed a member of the Task Group on Ontario Newspapers which is charged with responsibility for coordinating the preservation of Ontario newspapers and with developing adequate bibliographic control for all newspapers published in the province. She served as Vice-President and President Elect of the Toronto Chapter of the Special Libraries Association for 1984/85 and continued to represent the Legislative Library on the Working Group on House Information Systems. During the Benchmark Testing Phase of this project in August 1984, Denise Debney, Word Processing Operator, assisted with the preparation of documents for testing and with the actual testing.

Robert Gardner, Librarian, Information and Reference Services, was a speaker at three conferences dealing with library applications of microprocessors. He spoke on "Microcomputers; Installation and Problem Solving" at the annual meeting of the Canadian Health Libraries Association in Toronto on 4 June 1984; on "Use of IBM PCs for

Online Searching" at the University of Toronto on 28 June 1984; and on "Installing IBM PC Software for Reference Applications", at a Workshop sponsored by the Canadian Association of Special Libraries and Information Centres in Ottawa on 16 January 1985. He also advised the Ministry of Energy Library, the Ministry of Natural Resources Library, the Ministry of Treasury and Economics Library, the Metropolitan Toronto Library, the University of Toronto Faculty of Library and Information Science Library, and the Manitoba Legislative Library on IBM PC applications for commercial database searching.

Susan Waintman, Assistant Head of Information and Reference Services, spoke on "The Use of Ontario Statutes and Regulations" at the annual conference of the Ontario Association of Library Technicians in Barrie on 1 June 1984. Eleanor Barnes, Librarian, Information and Reference Services, was Chairperson of the Subcommittee on Official Publications of the Canadian Association of Law Libraries, 1984/85.

Cynthia Smith, Chief of the Legislative Research Service, served as President of the Toronto Chapter of the Special Libraries Association for 1984/85. Robert Gardner, Assistant Chief of the Legislative Research Service, spoke on "The First Five Years of the Research Service" at the Biennial Conference of the Association of Parliamentary Librarians in Canada in Fredericton, N. B., in October 1984. John Eichmanis, Research Officer, was appointed by the Speaker of the Legislative Assembly as one of the three members of the committee coordinating the Legislative Intern Program directed by Professor Fred Fletcher of York University and co-sponsored by the Office of the Assembly and the Canadian Political Science Association.

Pamela Stoksik, Head of Technical Services and Systems, participated in a panel on "Consulting in the Library World" at the Annual Meeting of the Canadian Library Association in Toronto in June 1984; delivered two papers on computer applications at the Ontario Legislative Library at the Biennial Conference of the Association of Parliamentary Librarians in Canada, in Fredericton, N. B., in October 1984;

served as the Special Libraries Association, Toronto Chapter representative on the Canadian Committee on Cataloguing; and also served on the Editorial Board of the **Canadian Library Journal.** Lynn Morgan, Systems Librarian, served as General Editor of **Loyalist Lineages of Canada, 1783-1983,** and participated in a Toronto Area Library Technicians Workshop on Microcomputers, 13 October 1984. Annemarie Toth-Waddell, a cataloguer in Technical Services and Systems, assisted Pat Tolmie of the Hansard Office in organizing a small collection of books and government publications in that office. Linda Reid, Manager of the Checklist and Catalogue Service, served as a Director and the Acting Secretary of the Ontario Government Libraries' Council for 1984/85.

During the year, the Legislative Library had representatives at the annual conferences of several major library associations. These include the annual conference of the Canadian Association of Law Libraries, London, May 1984; the American Society for Information Science, Bloomington, IN, May 1984; the Canadian Health Libraries Association, Toronto, June 1984; the Canadian Library Association, Toronto, June 1984; the Special Libraries Association, New York, June 1984; the Ontario Association of Library Technicians, Barrie, June 1984; the Association of Parliamentary Librarians in Canada, Fredericton, N.B., October 1984; and the Ontario Library Association, Ottawa, October 1984. Other conferences attended by staff include the Ontario Economic Conference, Toronto, May 1984; the Conference on Privacy, Toronto, May 1984; Canadian Communications Association, Guelph, June 1984; the Canadian Institute of Planners, St. John's, Nfld., June 1984; the Canadian Political Science Association, Guelph, June 1984; the Canadian Comprehensive Auditing Foundation, Ottawa, June 1984; the Family Law Conference, Halifax, July, 1984; and the National Conference of State Legislatures, Boston, July 1984.

Such conferences provide the opportunity for library staff to attend program sessions of special interest, to meet and consult with colleagues from libraries and other institutions on matters of mutual concern, and to participate in furthering the objectives of the respective associations.

Staff Retirement

The staff of the Legislative Library held a reception on 30 November 1984 in honour of Mary Soplet on the occasion of her retirement after eleven years' service to the Legislative Library. Special guests included Mrs. Soplet's family; Doris Wagg, a former Legislative Librarian; and Irene Hope and Edith Henderson, former Library staff members now retired. A letter from the Premier, the Hon. William G. Davis, was received by Mrs. Soplet conveying his appreciation to her for her years of public service. Several presentations were made to Mrs. Soplet by her Library friends and colleagues.

Obituary

We record with sadness the untimely death of Joan N. Shields, Secretary to the Director, on 8 October 1984 after a year's illness. Mrs. Shields had eleven years' service with the Ontario government before joining the staff of the Legislative Library on 5 March 1979. A donation was made to the Canadian Cancer Society in her memory by her many friends and colleagues on the staff of the Library.

Visitors to the Library

Among the visitors to the Legislative Library during the year were: Dr. David Menhennet, Librarian of the House of Commons, London; John Uhr, Director of Studies, Public Service Board, Canberra, Australia; Cheryl Ann Ramsubeik, University of the West Indies, Trinidad; Albert Gerrone, Chief of Legislative Services and Legislative Counsel for the New Jersey Legislature, Trenton, N. J.; Marian Beyea, Provincial Archivist of New Brunswick, Fredericton; Joyce Irvine, Legislative Librarian of Manitoba, Winnipeg; and Bruce Peel, Edmonton, Chairman of the Publications Committee of the Bibliographical Society of Canada.

As in past years, the online catalogue and computer applications in the Legislative Library continued to generate a great deal of interest.

Visitors to Technical Services and Systems included staff members from the University of Saskatchewan, Saskatoon; Simon Fraser University, Burnaby, B. C.; the University of Washington, Seattle; and the Burnaby (B. C.) Public Library; and faculty and students from the Faculty of Library and Information Science, University of Toronto, and from Sheridan College of Applied Arts and Technology, Oakville. The Library also hosted the Ontario Geac User Group Meeting in the Fall of 1984 when the Geac Authorities Module was demonstrated for representatives from 15 libraries.

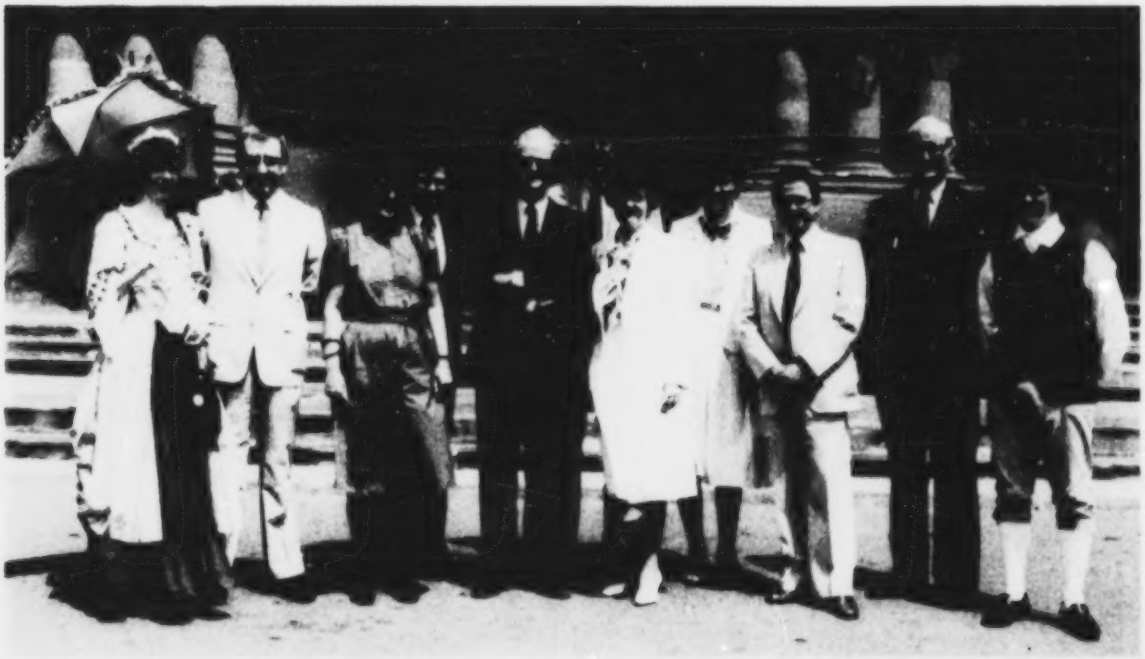
Appreciation

The Director would like to express his appreciation to the Speaker of the Legislative Assembly for the 32nd Parliament, the Hon. John M. Turner, to the members of the Board of Internal Economy and to the senior officers of the Office of the Assembly for their continuing support of the work of the Legislative Library.

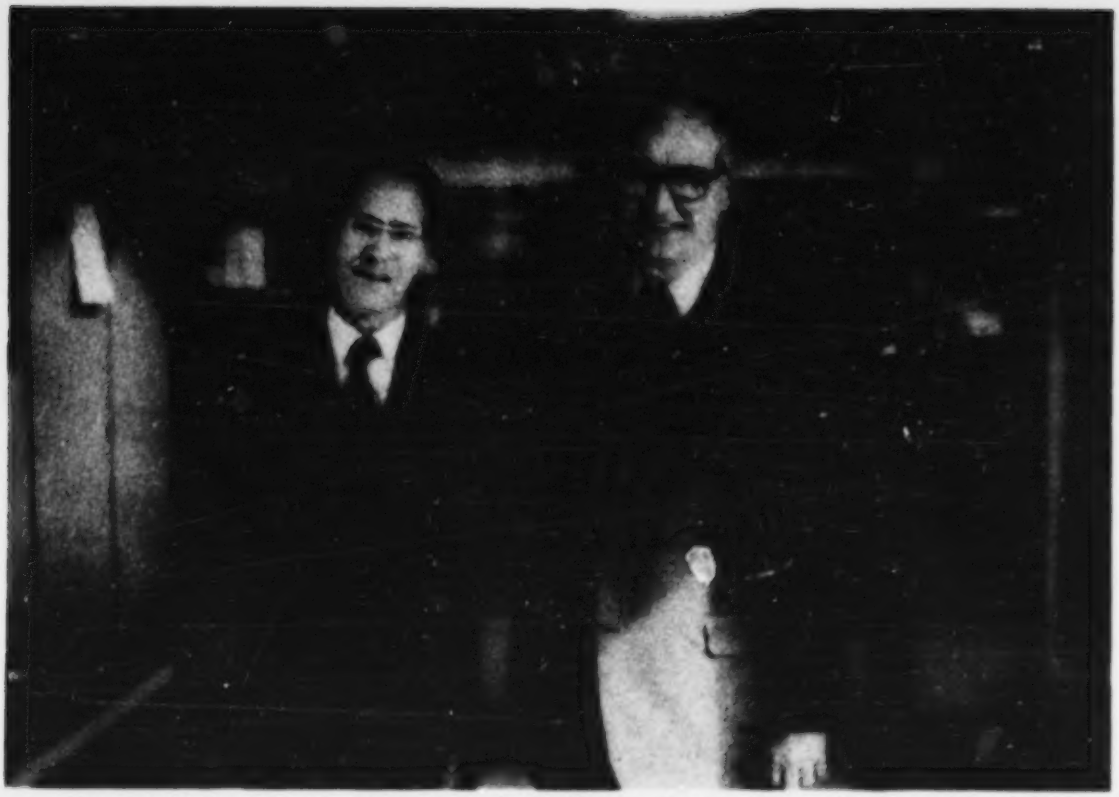
A special word of appreciation is due Linda M. Grayson, Chief of the Legislative Research Service from 1 June 1981 to 26 October 1984, who resigned to accept the position of Superintendent of Information Services with the Board of Education for the City of Toronto. Dr. Grayson took over a new and somewhat uncertain section of the Legislative Library and built it into a first-rate research service for MPPs and committees. Tributes to Dr. Grayson from the Speaker and all three party spokesmen are recorded in **Hansard Official Report of Debates** for 26 October 1984.

R. B. Land
Director

The Hon. John Aird, Lieutenant Governor of Ontario, inscribes a copy of **Legislators and Legislatures of Ontario, 1792-1984,** for its author, Debra Forman, Reference Librarian, and the Director of the Legislative Library, Brian Land.



The Association of Parliamentary Librarians in Canada held its annual meeting at Queen's Park, 5 June 1984. Delegates from eight legislative libraries and the Library of Parliament are pictured here with Bicentennial guides.

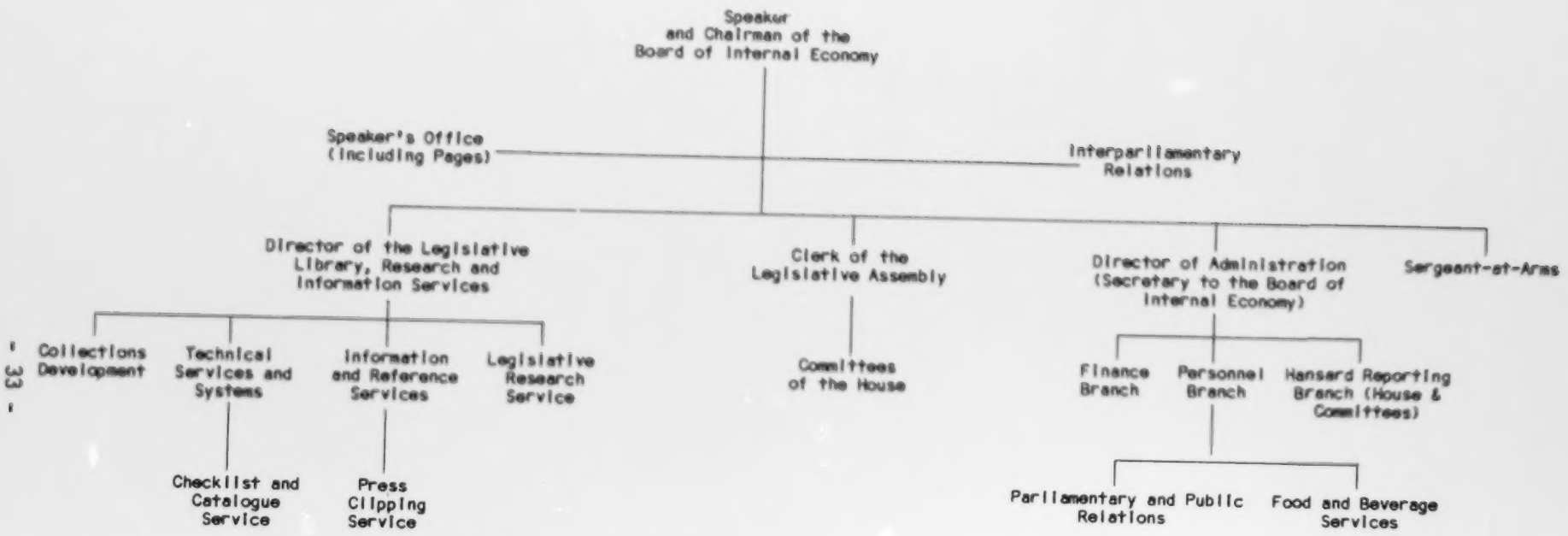


Dr. David Menhennet, Librarian of the House of Commons, London, visited the Onyario Legislative Library in September 1984 and addressed the staff on library developments at Westminster. He is pictured here (Left) with the Director, Brian Land.

The Hon. John M. Turner, Speaker of the 32nd Parliament of Ontario, accepts a copy of **Speakers of the Legislative Assembly of Ontario, 1867-1984,** by Kathleen Finlay, Research Officer, from Brian Land, Director, and Cynthia Smith, Chief of the Legislative Research Services.

Appendix A

Administrative Structure:
Ontario Legislative Assembly



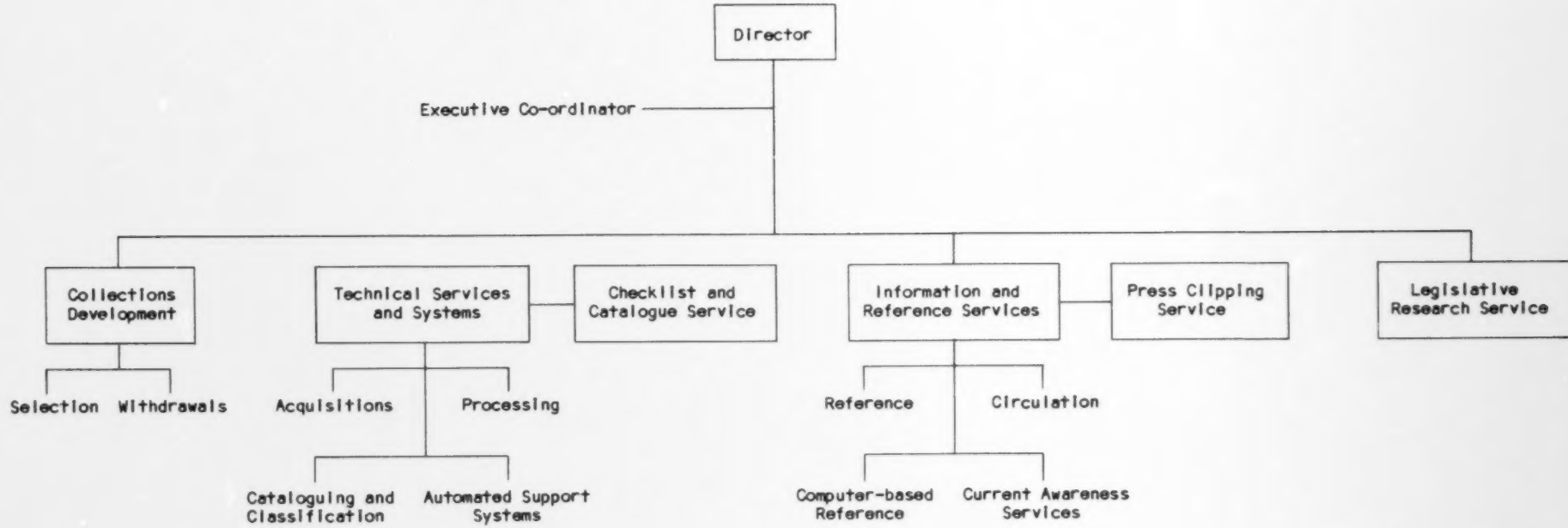
Note: The Provincial Auditor, Ombudsman/Ontario, the Commission on Election Contributions and Expenses and the Office of the Chief Election Officer report through the Speaker and, for the purpose of financial control, funds and staff complements are approved by the Board of Internal Economy.[1]

Note: The Clerk of the Legislative Assembly is the Chief Permanent Officer of the House, reporting to the Speaker. The Director of Administration, the Director of the Legislative Library, Research and Information Services and the Sergeant-at-Arms also report to the Speaker.[1]

[1]SOURCE: **Allowances and Services; A Guide for Members of the Ontario Legislature.** Toronto: Office of the Assembly, 1984. p. [11].

Appendix B

Administrative Structure: Ontario Legislative Library



Appendix C

Implementation of Geac Automated Cataloguing Support System: A Chronology, 1980-1985

1980	May	Feasibility study initiated.
	November	Funding approval received from the Board of Internal Economy.
	December	Requests for Proposal (RFP) sent to vendors.
1981	February-May	Evaluation of RFPs, site visits and meetings with vendors.
	June	Recommendation to purchase Geac System.
	June-September	Contract negotiations with Geac.
	September	Feasibility study by Geac for automation of **Monthly Checklist** and **Annual Catalogue**; contract signed with Geac.
	December	Installation of hardware; operations training initiated.
1982	February	Installation of MARC Records Management System (MRMS) software; data entry training initiated; first data entered.
	April	Installation of Circulation Inquiry Module; database available to Information and Reference staff for inquiry.
	August	Installation of terminal in Legislative Research Service.
1983	April	Installation of Online Catalogue Module.
	June	Beginning of data entry for authority records.
	September	First **Monthly Checklist** generated through Geac System.
1984	February	Testing of authority reports.
	May	Installation of Terminal Controller Module allowing access to all modules from some terminals.
	September	Installation of Boolean processor for testing.
	October	Installation of test file linking authorities to online catalogue.
	December	First **Annual Catalogue** generated through Geac System.
1985	January	Installation of Release 11 software allowing for use of Boolean processor and authority control in online catalogue.

Appendix D

Notable Acquisitions

Loose-leaf Services

Canada. House of Commons. **Members' Manual of Allowances and Services.** Ottawa: The House, 1984-.

Canadian Financial Institutions. Includes **The Financial Observer.** Don Mills, Ont.: CCH Canadian, 1984-.

Canadian Occupational Safety and Health Law. Don Mills, Ont.: Corpus Information Services, 1984-.

Canadian Small Business Financing and Tax Planning Guide. Don Mills, Ont.: CCH Canadian, 1984-.

Research Facility Memoranda. Toronto: Law Society of Upper Canada, 1984-. (Selected publications from the Charter of Rights and Family Law series.)

United States Law Week. Washington, D.C.: Bureau of National Affairs, 1933-. Library has: v. 53, 1984-.

Young Offenders Service. Edited by Nicholas Bala and Heino Lilles. Scarborough, Ont.: Butterworths, 1984-.

Serials

Canada Tomorrow: The Strategy Bulletin. Toronto: Global Management Bureau, 1982-. Library has: v. 3, 1984-.

Commonwealth Lawyer: The Journal of the Commonwealth Lawyers' Association. London: The Association, v. 1, 1984-.

Comparative Labor Law. Los Angeles, CA.: School of Law, University of California, 1979-. Library has: v. 5, no. 4, 1983-.

Energy in Canada. Don Mills, Ont.: Corpus Information Services, no. 1, 1984-.

Environmental Health Review. Etobicoke, Ont.: Canadian Institute of Public Health Inspectors, 1971-. Library has: v. 27, no. 4, 1983-.

European Industrial Relations Review. London: Eclipse Publishing, 1975-. Library has: no. 108, 1983-.

Friedberg's Commodity and Currency Comments. Toronto: Friedberg Commodity Management, 1980-. Library has: v. 5, no. 9, 1984-.

Justice Report/Actualités justice. Ottawa: Canadian Criminal Justice Association, v. 1, 1984-.

National Insolvency Review. Montreal: Jewel Publications, v.1, 1983-.

Ontario Appeal Cases. Fredericton, N.B.: Maritime Law Book, v. 1, 1984-.

Ottawa on the Record: A Summary of Federal Policies, Programs and Issues at Work. Ottawa: Henry and Gray, v.1, 1984-.

Policy Alternatives. Ottawa: Canadian Centre for Policy Alternatives, 1983-. Library has: Winter 1984-.

Appendix E

Estimates and Expenditures
($000s)

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Fiscal Year 1984/85
Estimates				
Salaries and Wages	$1,355.0	$1,801.5	$1,998.5	$2,194.2
Employee Benefits	218.0	288.4	328.7	380.3
Transportation and Communications	24.3	39.1	42.6	35.4
Services	278.7	249.6	287.3	283.7
Supplies and Equipment	482.2	412.1	439.8	489.0
Recoveries	(2.0)	(1.2)	(1.2)	(1.2)
TOTAL	$2,356.2	$2,789.5	$3,095.7	$3,381.4
Expenditures				
Salaries and Wages	$1,386.7	$1,715.9	$1,953.6	$2,137.7
Employee Benefits	183.8	228.1	267.7	300.8
Transportation and Communications	17.4	23.2	28.5	31.2
Services	236.4	163.5	194.1	211.5
Supplies and Equipment	517.3	436.7	511.0	524.9
Recoveries	(2.2)	(2.6)	(3.1)	(3.0)
TOTAL	$2,339.4	$2,564.8	$2,951.8	$3,203.1

Appendix F

Statistical Summary: Information and Reference Services

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Fiscal Year 1984/85	Percentage Change 1983/84 - 1984/85
Circulation					
Loans:					
Monographs	2,591	3,036	3,406	3,059	(10.2)
Government Publications	3,572	2,638	2,152	1,908	(11.3)
Newspapers	215	267	53	133	150.9
Periodicals	1	85	157	201	28.0
Other (Uncatalogued items)	133	287	227	113	(50.2)
Total	6,513	6,313	5,995	5,414	(9.7)
Interlibrary Loans					
Borrowed - Volumes	288	240	351	253	(27.9)
Borrowed - Photocopies (items)	537	510	627	498	(20.6)
Loaned - Volumes	586	318	360	308	(14.4)
Loaned - Photocopies (items)	126	141	200	180	(10.0)
Total Items (excludes unfilled requests)	1,477	1,209	1,538	1,239	(19.4)
In-Library Use					
Monographs	27,434	25,034	25,804	29,668	15.0
Government Publications	57,032	81,922	72,451	63,496	(12.4)
Current Data Files Consulted	3,135	3,908	4,203	4,569	8.7
Microforms					
Microfiche (sheets)	213	618	1,317	1,597	21.3
Microfilm (reels)	1,028	1,363	1,284	1,427	11.1
Videotapes	14	49	40	38	(5.0)
Periodicals	8,274	7,492	9,852	10,731	8.9
Articles Supplied by Photocopy					
Periodical Contents					
Articles Requested	2,958	4,011	4,038	4,084	1.1
Pages Photocopied	20,709	28,061	28,266	28,588	1.1
Periodical Selections					
Articles Requested	837	1,246	1,135	1,346	18.6
Pages Photocopied	7,515	10,711	10,215	12,114	18.6
Reference					
Inquiries	15,988	15,968	15,103	14,417	(4.5)
Computer Searches	798	746	829	882	6.4
Bibliographies Compiled	40	18	13	7	(46.2)
Current Awareness Services (issues)					
Periodical Contents	35	43	48	51	6.3
Periodical Selections	8	11	12	12	0.0
Selected New Titles	12	10	9	10	11.1
Courier Service (trips)	1,547	1,217	1,434	1,180	(17.7)
Library Tours (groups)	24	46	38	26	(31.6)

1 Revised

Appendix G

Statistical Summary: Press Clipping Service

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Fiscal Year 1984/85	Percentage Change 1983/84 - 1984/85
Number of Clippings Distributed	1,276,986	1,720,441	1,592,076	1,486,554	(6.6)
Number of Clients (31 March)	131	147	142	140	(1.4)

Appendix H

Statistical Summary: Legislative Research Service

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Fiscal Year 1984/85	Percentage Change 1983/84 - 1984/85
Projects Completed by Source of Request:					
Individual Members	277	273	225	247	9.8
Committees	180	129	150	138	(8.0)
Senior Assembly Officials	21	48	51	45	(11.8)
Other	10	11	5	36	620.0
TOTAL	488	461	431	466	8.1
Number of Titles of Current Issue Papers Published	12	7	2	9	350.0
Requests for Current Issue Papers	609	922	427	683	60.0
Number of Titles of Research Reviews Published	n/a	7	9	3	(66.7)
Requests for Research Reviews	n/a	149	325	260	(20.0)
Number of Committee Meetings Attended	n/a	162	273	194	(28.9)

Appendix I

Statistical Summary: Collections

	31 March 1982	31 March 1983	31 March 1984	31 March 1985	Percentage Change 1983/84 - 1984/85
Library Holdings					
Volumes					
Monographs	76,468	76,988	77,052	78,061	1.3
Government Publications[1]	n/a	n/a	n/a	n/a	---
Periodicals (bound)	10,267	8,904	8,650	8,048	(7.0)
Current Data File					
Files	1,707	1,807	1,891	1,953	3.3
Microforms					
Microfiche (sheets)	346,132	422,384	483,590	553,926	14.5
Microfilm (reels)	5,996	6,499	6,938	7,187	3.6
Audio-visual Materials					
Videotape Cassettes (programs)	153	323	409	496	21.3
Sound Cassettes	29	47	35	65	85.7
Films	1	1	1	5	400.0
Maps	1,512	1,714	1,754	535	(69.5)
Serials Currently Received [2]					
Periodicals	702	762	794	799	0.6
Newspapers	293	295	293	294	0.3
Other Serials	1,137	1,238	1,383	1,434	3.7

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Fiscal Year 1984/85	Percentage Change 1983/84 - 1984/85
Bibliographic Searches (titles)	8,781	7,831	7,694	9,333	21.3
Gifts Processed (volumes)	12,154	13,000	14,658	7,336	(50.0)
Withdrawals					
Monographs (volumes)	5,624	1,719	2,613	1,836	(29.7)
Serials (volumes)	1,180	4,117	1,749	1,870	6.9
Maps	0	16	119 [3]	1,220	925.2
Government Publications (volumes)	21,614	1,865	12,203 [3]	5,668	(53.6)
Microforms	n/a	0	418	1,471	251.9

1 The Legislative Library has tens of thousands of government publications but has not done a volume count in recent years.

2 Titles, including microforms

3 Revised

Appendix J

Statistical Summary: Technical Services

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Fiscal Year 1984/85	Percentage Change 1983/84 - 1984/85
Acquisitions					
Orders Placed	2,841	2,793	3,913	4,137	5.7
Items Received:					
Books (volumes)	3,991	2,232	2,677	2,845	6.3
Serials (titles)	295	164	232	182	(21.6)
Newspapers (titles)	9	2	4	1	(75.0)
Government Publications (items, excluding microforms)	62,190	59,692 [1]	50,235	49,512	(1.4)
Microfiche (sheets)	41,964	76,252 [1]	61,624	71,787	16.5
Microfilm (reels)	764	747	439	269	(38.7)
Other - Maps	148	218	130	0	----
Other - Audio Cassettes	1	18	13	16	23.1
Cataloguing					
Items Catalogued					
Books (titles)	2,412	2,496	2,596	2,802	7.9
Books (volumes)	2,884	3,213	2,704	2,959	9.4
Periodicals (titles)	101	157	110	149	35.5
Serials (titles)	212	498	251	448	78.5
Government Publications (titles)	887	7,919	8,439	11,078	31.3
Government Publications (volumes)	2,386	17,001	17,177	26,938	56.8
Microfiche (titles)	47	14	32	307	859.4
Microfilm (titles)	17	4	6	5	(16.7)
Binding					
Items Bound (volumes)	1,396	1,841	2,780	2,003	(27.9)
In-library Processing (volumes)	1,253	1,409	2,545	3,071	20.7
Databases					
Number of Records in Master Database	n/a [3]	12,103	23,589	39,149	66.0
Number of Records in Authorities Database	n/a [4]	n/a	4,456	11,651	161.5

1 Totals reflect changes during 1982/83 from hard copy to microfiche format for U.S. Government Publications received.

2 Revised.

3 System implemented February 1982.

4 Authorities development implemented June 1983.

Appendix K

Statistical Summary: Checklist and Catalogue Service

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Fiscal Year 1984/85	Percentage Change 1983/84 - 1984/85
Items Catalogued	2,803	3,755	3,228	3,164	(2.0)
Items Listed in Monthly Checklist	2,217	2,920	2,733	2,681	(1.9)
Depository Items	1,172	1,240	844	977	15.8
Items Received from Publications Warehouse	1,657	2,171	2,052	1,911	(6.9)
Items Received from Other Sources	560	749	681	770	13.1
Items Microfiched	227	548	729	589	(19.2)
Cataloguing in Publication (CIP)	3	34	50	57	14

Appendix L

Publications

1. Current Issue Papers

Eichmanis, John. **Agencies, Boards and Commissions in Ontario: Accountability and Control.** C-22. April 1984. 17 p.

Fritz, Helen. **Responses to the Canada Health Act.** C-29. November 1984. 15 p.

Gardner, Bob. **Day Care in Ontario.** C-23. April 1984. 16 p.

Kaye, Philip. **The Redistribution of Electoral Districts in Ontario.** C-24. June 1984. 21 p.

--------. **Party Discipline and Legislative Voting.** C-28. October 1984. 11 p.

Madisso, Merike. **The Mental Health Act.** C-5. Revised November 1984. 15 p.

Mooney, Peggy. **Deregulation.** C-27. October 1984. 10 p.

--------. **Severely Handicapped Newborns and Their Right to Treatment.** C-26. October 1984. 11 p.

Nigro, Albert. **Censorship vs. Free Speech: The Impact of the Charter.** C-25. September 1984. 15 p.

2. Research Reviews

Corbeil, Laura. **Heroin and the Terminally Ill.** R-17. April 1984. 7 p.

Fritz, Helen. **The Duration of Elections in Canada.** R-19. February 1985. 7 p.

Kaye, Philip. **When do Ontario Acts Come Into Force?** R-18. November 1984. 7 p.

3. Bibliographies and Reading Lists

Fisher, Mary. **Canadian Wage and Price Controls in the 1980's: A Selected Bibliography.** June 1984. 17 p.

Hynes, Susanne H. **The Budget Process in Ontario: A Selected Annotated Bibliography.** April 1984. 15 p.

Hynes, Susanne H., and Krueger, Donald R. **Accountability and Control of Crown Corporations: A Selected Bibliography.** Rev. and enlarged. April 1984. 29 p.

Krueger, Donald R. **The Canadian Charter of Rights and Freedoms: A Selected Bibliography.** October 1984. 22 p.

--------. **Emergency Planning: A Selected Annotated Bibliography.** March 1985. 19 p.

--------. **Right to Farm: A Selected Bibliography.** June 1984. 3 p.

4. Checklist and Indexes

Waintman, Susan, comp. **Ontario Royal Commissions and Commissions of Inquiry, 1979-1984: A Checklist of Reports.** Toronto: Legislative Library, Research and Information Services, 1985. 17 p.

5. Serials

Annual Report of the Director, Legislative Library, Research and Information Services, 1983/84. Toronto: 1984.

Canadian Legislative News. v. 1, no. 1, 15 November 1984 - v. 1, no. 8, 13 December 1984.

Memo to Members, no. 12, October 1984 - no. 13, November 1984. 2 issues.

Ontario Government Publications Annual Catalogue 1983. Toronto: Ministry of Government Services, c1984. 332 p. Compiled and edited by the Checklist and Catalogue Service of the Ontario Legislative Library.

Ontario Government Publications Monthly Checklist of Titles Received = Publications du gouvernement de l'Ontario, liste mensuelle des titres reçus. v. 14, no. 1 (January 1984) - v. 14, no. 12 (December 1984). Toronto: Ministry of Government Services. Compiled and edited by the Checklist and Catalogue Service of the Ontario Legislative Library.

Periodical Contents, no. 187, 6 April 1984 - no. 237, 29 March 1985. 47 issues.

Periodical Selections, v. 6, no. 1, April 1984 - v. 6, no. 12, March 1985. 12 issues.

Press Highlights. 6 issues.

Selected New Titles, v. 6, no. 1, April 1984 - v. 6, no. 10, March 1985. 10 issues.

Status of Bills, 29 March - 21 June 1984; 13 September 1984 - 16 January 1985. 24 issues.

6. Other Publications

Finlay, Kathleen. **Speakers of the Legislative Assembly of Ontario 1867-1984.** Toronto: Legislative Library, Research and Information Service, March 1985. 134 pp.

Land, Brian. **Directory of Associations in Canada.** 6th ed. Toronto: Micromedia Limited, 1985. 425 pp.

-------. **"Parliamentary Libraries in Canada: An Overview".** In **Proceedings of the Seventh Conference of Parliamentary Librarians of Australasia, Brisbane, 29th June-2nd July 1984.** Brisbane: Queensland Parliamentary Library, 1984. 63-83 pp.

Land, Brian and Forman, Debra. **"The Leaders".** In **Loyal She Remains: A Pictorial History of Ontario.** Toronto: The United Empire Loyalists Association, 1984. 480-489 pp.

Morgan, Lynn, General Editor. **Loyalist Lineages of Canada, 1783-1983.** Toronto: Generation Press, 1984. 897 pp.

Stoksik, Pamela and Morgan, Lynn. **"Installing an Online Catalogue at the Legislative Library".** In **Computer Applications in Ontario Government Libraries.** Toronto: Ontario Government Libraries' Council, 1984. 11-20 pp.

Stoksik, Pamela. Review of **Training Users of Online Public Access Catalogs. Canadian Library Journal** 41 (August 1984): 222-223.

Wierucki, Karen. **The Subject Authority: A Database Management Tool for Use by Community Information Centres in Ontario.** Toronto: Association of Community Information Centres in Ontario, 1984. 38 pp.

Appendix M

Staff Roster*

(1 April 1984 - 31 March 1985)

Director's Office

Director:	R. Brian Land, B.A., M.A., B.L.S., M.L.S.
Executive Coordinator:	E. Patricia Hay, B.A., B.P.H.E., B.L.S., M.L.S.
Secretary to the Director:	Charlotte Chic (Appointed 3 December 1984)
	Joan Shields (Deceased 8 October 1984)
	Norma Ferguson, B.A., Acting Secretary, 1 April - 1 October 1984 (Contract)
Accounts Clerks:	Margaret Chomik
	Sumi Johnson
Budget Adviser:	Sigrid Fromhold-Treu, 1 April - 1 June 1984 (Part-time; contract)

Information and Reference Services

Head:	Mary E. Dickerson, B.A., B.L.S., M.L.S.
Assistant Head:	Susan Waintman, B.A., M.L.S.
Librarians:	Margaret Allan, B.A., B.L.S., 18 March 1985 - 31 March 1985. (Part-time; contract)
	Eleanor Barnes, B.A., B.L.S.
	Mary Faulkner, B.A., M.S.
	Mary Fisher, B.A., M.L.S. 1 April 1984 - 31 March 1985 (Part-time; contract)

* Excludes G.O. Temporary Staff

Information and Reference Services (Continued)

Debra Forman, B.A., M.A., M.L.S.

Robert Gardner, B.A., M.L.S.

Susanne Hynes, B.A., M.L.S., 1 April - 3 November 1984 (Part-time; contract)

Donald Krueger, B.A., M.L.S.

Ilga Leja, B.A., B.Ed., M.L.S., 1 October 1984 - 31 March 1985 (Contract)

Technicians and Other Support Staff:

Rosamond Austin, B.A., Reference Assistant

Beverley Bennett, Information and Reference Clerk (Appointed 13 August 1984)

Ann Benson, B.A., Periodicals/Microform Technician (Promoted 13 August 1984)

Alastair Boyd, Mus. B., M. Mus., Periodicals/ Microform Technician (Resigned 10 August 1984)

Roy Calcagno, B.A., Information and Reference Clerk Assistant (Appointed 3 December 1984)

Christine Carmichael, Circulation Technician (Resigned 23 May 1984)

Estelita Chan, B.A., M.Ed., Periodicals/ Audiovisual Technician

Denise M. Debney, Senior Word Processor Operator

Margherita DiConza, General Clerk/Cleaner

Lorraine Hall, B.A., Current Data File Technician (Resigned 21 September 1984)

Natalie Litwin, B.A., Reference Assistant

Mary Maleki, Circulation Technician 22 May - 25 June 1984 (Contract; appointed 25 June 1984)

Heather Murray, Current Data File Technician (Appointed 5 November 1984)

Nancy O'Shea, Senior Circulation Technician

Information and Reference Services (Continued)

Technicians and Other Support Staff (Continued)	Mary Jane Park, Reference Assistant, B.A.
	Rosa Pierre, Clerical Assistant
	Rosie Salvo, Senior Current Data File Technician
	Vedi Singh, Current Data File Assistant
	Mary F. Soplet, General Clerk/Cleaner (Retired 3 December 1984)
Driver/Messenger:	Brian Bailie, 1 April 1984 - 31 March 1985 (Contract)
Student Assistants:	Aspi Balsara, 7 May - 24 August 1984
	Caroline Banz, 10 September 1984 - 31 March 1985 (Part-time)
	Alastair Boyd, 10 September 1984 - 31 March 1985 (Part-time)
	Lisa Douglas, 10 September 1984 - 31 March 1985 (Part-time)
	Gina McWade, 14 May - 2 September 1984, 10 September 1984 - 31 March 1985 (Part-time)
	Robert Thomson, 7 May - 24 August 1984, 10 September - 31 March 1985 (Part-time)

Press Clipping Service

Manager:	Karen Wierucki, B.A., M.L.S.
Assistant Manager:	Susan Colley, B.Sc.
Clerical Staff:	Erica Bene
	George Britton
	Mary Bull
	Winnifred Cooke

Press Clipping Service (Continued)

Clerical Staff (Continued)	Nancy Cummings
	Margaret Heslin
	Mary A. Pinto
	Ellie Rodden
Student Assistant:	Susan Byrne, 7 May - 24 August 1984

Legislative Research Service

Chief:	Linda M. Grayson, B.A., M.A. Ph.D. (Resigned 25 October 1984)
	Cynthia M. Smith, B.A., M.A., B.L.S., M.L.S. (Appointed 5 November 1984)
Assistant Chief:	Robert Gardner, B.A., M.A., Ph.D.
Research Officers:	John Eichmanis, B.A., M.A.
	Kathleen Finlay, B.A., M.A.
	Lucinda Flavelle, B.A., M.A., 24 April - 31 July 1984 (Contract; appointed 5 September 1984)
	Helen Fritz, B.A., M.A.
	Elizabeth Gardiner, B.A., M.E.S.
	Philip Kaye, B.A., LL.B.
	Merike Madisso, B.A., B.Ed., M.A., LL.B.
	Peggy Mooney, B.A., M.B.A., (Appointed 1 April 1984; resigned 9 November 1984)
	Albert Nigro, B.A., LL.B.,
	Jerry Richmond, B.A., M.A. (York), M.A. (U.B.C.)
	Fernando Traficante, B.A., M.A. (Appointed 2 January 1985)

Legislative Research Service (Continued)

Research Assistant:	Elaine Campbell, B.A.
Secretary:	Pirinka P. Macleod
Word Processor Operators:	Virginia Achig (Resigned 7 December 1984) Lesley Dee Dylan, 9 October 1984 - 31 January 1985 (Contract; appointed 1 February 1985)
	Elaine Watson
Student Assistants:	Karen Manarin, 7 May - 31 August 1984
	Denise Chiabai, 30 April - 31 August 1984

Collections Development

Head:	Thora K. Clarkson, B.A., B.L.S.
Librarian:	Donna Burton, B.A., M.L.S.
Technicians:	Assunta Molino
	Deborah Salisbury, B.A.
Student Assistants:	Cynthia A. Boyle, 19 September 1984 - 31 March 1985 (Part-time)
	Maureen O'Reilly, 14 May - 31 August 1984 14 February - 31 March 1985 (Part Time)

Technical Services and Systems

Head:	Pamela Stoksik, B.A., B.L.S.
Librarians:	Alison Brown, B.A., M.L.S., 4 February - 31 March 1985 (Contract)
	Janice Cole-Mabee, B.A., M.L.S., (Appointed 9 April 1984)
	Lynn Morgan, B.A., M.L.S.
	Philip M. Oxley, A.B., M.A., M.L.S., Ph.D., (Appointed 9 April 1984)
	Annemarie Toth-Waddell, B.A., M.L.S.
	Marilyn Y. White, B.A., B.L.S.

Technical Services and Systems (Continued)

Technicians and Other Support Staff:

Lynn Allison, Data Entry Clerk,
(Appointed 9 April 1984)

Waltraud Al-Zain, B.A., Cataloguing Assistant

Christine Broster, B.A., Acquisitions Technician

Wayne Burton, Cataloguing Assistant

Dawn Campbell, Cataloguing Assistant
(Promoted 2 January 1985)

Surita Dey, Acquisitions Technician

Lori Erwin, Government Publications Technician

Margaret Fisher, Data Entry Clerk,
27 February - 31 March 1985 (Contract)

Audrey Harrison, Data Entry Clerk,
13 February - 31 March 1985 (Contract)

Julia Jhaveri, B.A., Data Entry Clerk

Robert Kiddey, Cataloguing Assistant
(Resigned 5 October 1984)

Rose Ocampo, B.S.S.W., M.A., Senior Acquisitions Technician

Lynda O'Connor, Receptionist/Typist

Merle Ramdial, Acquisitions Technician
3 December 1984 - 31 March 1985 (Contract)

Donna Smith, Cataloguing Assistant
(Resigned 22 February 1985)

Kimberley Turner, B.A., M.A.
(Appointed 18 March 1985)

Angela Wilke, Senior Government Publications Technician

Student Assistants:

Brenda Beazley,
1 June - 7 September 1984

Thora Gislason
9 October 1984 - 31 March 1985 (Part Time)

Ann Haworth, 22 May - 7 September 1984
23 January - 31 March 1985 (Part Time)

Technical Services and Systems (Continued)

Student Assistants (Continued)	Katherine More, 22 May - 7 September 1984; 17 September 1984 - 31 March 1985 (Part Time)
	Julia Shiu, 9 October 1984 - 31 March 1985 (Part Time)

Checklist and Catalogue Service

Manager	Linda L. Reid, B.A., B.L.S., M.L.S.
Librarians:	Carolyn Barnes, B.A., M.L.S.
	Alison Brown, B.A., M.L.S., 11 April - 28 September 1984 (Part-time; contract)
Administrative Clerk:	Pulver Zajfman
Library Technician:	Donna Stellar

Appendix N

List of Newspapers Monitored and Clipped

Brantford Expositor	
Hamilton Spectator	(m)
Kingston Whig-Standard	
Kitchener-Waterloo Record	
London Free Press	(m)
North Bay Nugget	
Oshawa Times	
Ottawa Citizen	(m)
Ottawa Le Droit	(m)
Peterborough Examiner	
Sault Ste. Marie Star	
St. Catharines Standard	
Sudbury Star	(m)
Thunder Bay Chronicle-Journal	
* Toronto Globe and Mail	(m)
* Toronto Star	(m)
* Toronto Sun	(m)
Windsor Star	(m)
* The Financial Post	(m)
* The Financial Times of Canada	

* Selected articles from these newspapers are clipped and retained in the Current Data File in the Legislative Library.

(m) These newspapers are retained permanently on microfilm in the Legislative Library.